

6-Month Art & Design Consultancy Internship Opportunity at Madison Asia Limited

This is 6-month internship program at Madison Asia Limited. Upon completion of the internship period, there will be opportunity for longer term placement.

The position is based in Hong Kong, we are looking for a highly motivated Trainee who will be working closely with Directors and Project team. During the internship program, you will provide support to the team and will be assigned a broad range of tasks that will provide a wide understanding of an art & design consultancy business. Responsibilities include assisting in research, proposal compilation, event execution, art & design projects implementation and database development.

Requirements:

- University Graduate with Art, Design or Architecture Degree
- Passion for art and design
- Good command in English, Cantonese and Mandarin
- Good communication skills (verbal and written)
- Organised and able to handle multi tasks
- Meticulous with attention to details
- Proficiency in computer and social media applications (Microsoft Word, Excel, PowerPoint, Adobe Photoshop & Illustrator, 3D printing e.g. Rhino/Sketch Up & AutoCAD is a plus)
- Proactive and willing to learn
- Relevant experience is a plus
- Immediate availability preferred

Please submit your CV with cover letter to mal@madisonasia.com