



## **Intern - Artspace K**

Located at The Repulse Bay, Artspace K offers a multi-purpose exhibition venue and gallery. From solo exhibitions to group exhibitions, the space caters to a variety of themes with the core purpose of promoting art among the public, ultimately bringing art from the museum to everyday life.

Artspace K will host art appreciation and education activities, including workshops and lectures about exhibiting artists, and looks forward to collaborating with partners and institutions to encourage public participation in art activities.

We welcome candidates with strong passion of art to join the Artspace K team.

### **Job Duties and Responsibilities**

- Assist in daily operations and administrative duties.
- Assist in engaging visitors in the art space.
- Provide support for exhibition setup and events.
- Ad-hoc tasks as needed.

### **Requirements:**

- Degree or relevant qualifications in visual art, art history, cultural management, design, or related subjects.
- Passionate for arts, heritage, and culture.
- Excellent verbal and written communication skills in English, Cantonese and Mandarin.
- Excellent interpersonal skills, self-motivated and good team player.
- Proficient with MS office (Word, Excel, PowerPoint).
- Strong attention to detail and ability to follow instructions in a timely manner.
- Working Day: 2 days a week (10am – 7pm, including lunch hour).
- The duration of the internship is 4 months.

If you are interested, please send your CV, cover letter and availability to our email: [k@artspacek.org](mailto:k@artspacek.org).

Application Deadline: 13 Sep 2024

### **Artspace K Limited**

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