



City Contemporary Dance Company (CCDC) is a Hong Kong's leading performing arts company financially supported by the HKSAR Government. We are offering a rewarding career in the arts for the following positions:

### **Programme Manager**

The Programme Manager will be leading a team to produce the company's projects including programme planning and curation, leading creative meetings, artist liaison, budget control, event management, local and outbound tour production management and reports. You will also work with the marketing team for publicity and business development.

- University graduate with minimum 6 years of solid relevant experience in arts administration; Candidates with more experience will be considered as Senior Programme Manager;
- A creative mind with can-do attitude;
- A good leader, confident and well-organised;
- Detail-oriented, multitasking, with good interpersonal skills, presentation skills;
- Excellent command of written and spoken English and Chinese, fluent in Putonghua;
- Willing to work overseas and irregular hours;
- Experience in working for Performing Arts or Event Management

Interested parties please send a full CV and a cover letter stating the reason for apply, the present and expected salary, along with relevant links to project portfolio to [recruitment@ccdc.com.hk](mailto:recruitment@ccdc.com.hk) OR mail to **Recruitment (Programme), CCDC, Flat F, 3/F., Golden Bear Industrial Centre, Nos. 66-82 Chai Wan Kok Street, Tsuen Wan, N.T., Hong Kong.**