

Shakespeare4All Company Limited (S4A)

Shakespeare4All Company Limited (S4A) was founded in 2003 and is a charity registered under S88. It is recognised throughout Hong Kong for its spectacular annual Shakespeare Gala event, supported by founding sponsor SWIRE Properties and has provided drama experiences to thousands of students from aided, direct subsidy, government and private schools in the region. At its inception, S4A pursued a very specific manifesto of using Shakespearean text to support confidence in English. However, in recent years the organisation has evolved to work on a larger platform, providing diverse performance and learning opportunities to children and youth along with professional support. We are also true to the '4All' part of our moniker by reaching out into communities to work with students and students with different abilities from all over Hong Kong.

It is our mission to inspire young people to aspire to excellence:
INSPIRE: Offering a learning environment that is creative, original and structured
ASPIRE: A demanding but imaginative framework that involves new thinking and disciplines
EXCELLENCE: Drawing out the potential in students to be the best they can be

Project Officer **(Starting September 2024)**

We are now looking for candidates with the following skills and attributes:

- Hong Kong Permanent Resident or with a valid working visa
- Diploma graduate or above, experience in arts management is an advantage
- Fresh graduates are welcome
- Bilingual speaker with ability to write in Chinese
- Passionate about theatre, arts education, and youth development
- Able to multi-tasks, work under pressure and willing to take up challenges
- Responsible, attention to detail and organised
- Experience in professional theatre production is an advantage
- Prepared to travel around Hong Kong to participating schools of the programme
- Prepared to work weekends, nighttime occasionally to accommodate production schedules
- Proficiency in computer applications (Microsoft Excel, Word, PowerPoint)
- Other computer skills are an advantage

Responsibilities:

- Daily operation of S4A
- Assist Project Manager in planning, execution and managing of projects
- Co-ordinate with schools, school teachers, local and/or overseas partners
- Maintain database and records of projects
- Report to the Project Manager on operations

Please send your CV in confidence to hr.s4ahk@gmail.com, all information will be treated with the strictest confidence.

Shakespeare4All® Company Limited 香港小莎翁有限公司

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