

New World Facilities Management Company Limited

Established in 2009, New World Facilities Management Company Ltd. (“NWFM”) is the management company of Youth Square. We strive to provide professional management and operation services to develop Youth Square as a platform for youth to explore their potential and showcase their talents.

Youth Square’s innovative spatial design reflects a new generation’s identity. It comprises a wide range of facilities including a theatre, a studio, multi-purpose area, hostel, retail shops and offices. We believe people are key to the success and sustainable development of Youth Square and are committed to developing our employees, preparing them to meet future challenges.

We invite candidates with the right calibre to join our team.

YS Career Experience Programme 2025 (Summer Internship)

We welcome full time students from higher education institutes to join us!

In this programme, you will have the opportunity to widen your vision and gain a new mindset for career through hands-on experience.

In this 8-weeks programme, You will be able to:

- Learn practical on-the-job training and skills.
- Participate in job trainings to enrich your exposure in real business environment.
- Understand more about the dynamics of Venue Services and Facilities Management.
- Lead and sharing of experience from mentor in workplace.
- Participate in various activities and visits that broaden your horizons and enhance your learning experience.

Positions (mark the department you want to join on your application)

1. Assistant, Venue Services – Operations (ref. VS-JobsDB-25)
2. Assistant, Theatrical Services – Operations (ref. TS-JobsDB-25)
3. Assistant, Guest Services – Hostel (ref. GS-JobsDB-25)
4. Assistant, Facilities Management (ref. FM-JobsDB-25)
5. Assistant, Marketing and Communication (ref. MKTC-JobsDB-25)
6. Assistant, Finance (ref. FIN-JobsDB-25)

7. Assistant, Human Resources and Administration (ref. HRA-JobsDB-25)

Working Hours

Work shift required

Placement Period

8-weeks: 23 Jun 2025 to 17 Aug 2025

Requirement

- Currently studying full time in higher education institutes.
- Passionate at youth development activities and Venue Management / Facilities Management / Hostel Management.
- Able to speak up, ask questions and raise ideas.
- Ability and skill set to fit in the function of your choice.
- Proficient in English and Chinese, including Cantonese and Putonghua.

Application Deadline

10 Mar 2025

Please reserve time to attend one session of webinars on **17 or 18 March** to learn more about Youth Square and the programme.

Interested parties please send resume **quoting job reference number** with **expected salary** to Human Resources and Administration Department, New World Facilities Management Company Limited by clicking the link https://www.youthsquare.hk/join_us/1446/apply

For details of the company, please visit website www.nwfm.com.hk